

ASENBY PARISH COUNCIL

MINUTES

**Minutes of the Meeting of the above-named Parish Council held on
Wednesday 4th June 2025, in Topcliffe and Asenby Village Hall at 7.00 PM**

1. APOLOGIES and REASONS FOR ABSENCE

- 1.1. Cllr. Miles for family reasons.
- 1.2. Apologies accepted.

2. DECLARATIONS OF INTEREST

- 2.1. None

3. MINUTES

Minutes of the meeting held on Tuesday 27th May 2025 were confirmed as accurate.

4. CLERK REPORT

- 1.1. A resident asked the council to consider allowing dogs into the community park to help control fouling. Councillors had checked both the park and riverside walk lately and hadn't found anything that could be positively identified as 'dog'. The two found were more likely to be cat or fox. The Council agreed that the decision made previously still stands i.e. dogs would not be permitted in the park.

Actions: Reposition CCTV camera to improve monitoring.

5. REPORT FROM EXTERNAL COUNCILLOR - Nick Brown

- 5.1. A forum update was provided by the Chair. The meeting was attended by all parish councils and topics discussed were primarily relating to large councils and of limited interest to Asenby. Boundary changes:
 - would mean a loss of funding for some departments e.g. highways,
 - Asenby as part of a larger area might lose out,
 - should not affect relationship with Topcliffe e.g. village hall,
 - any objections need to be submitted by 7th June.

Presenter suggested monitor call for sites.

'Street Scene' were responsible for maintenance of footpaths.

Cllr. Brown shared with the meeting that he would be retiring in two years.

Next meeting September.

6. PLANNING

- 6.1. Agricultural building next to allotments. Additional information had been submitted by the applicant addressing some of the concerns raised. The Parish Council agreed that their objection still remained but they suggested safeguards:
 - usage for agriculture only,
 - to be used by land owner or direct tenants only,
 - ensure delivery of environmental plans.

Actions: Submit response to planning by 23rd June. (Clerk)

7. ROLES and RESPONSIBILITIES

7.1. Roles were agreed:

- 7.1.1. Grass maintenance and liaison with SGS: Cllr. Gallon
- 7.1.2. Allotment research: Cllr. Noble
- 7.1.3. Improvement plan: Cllr. Sollitt
- 7.1.4. Library/Bus shelter improvements: Cllr. Rawden, Cllr. Noble
- 7.1.5. Community Park: Cllr. Gallon, Cllr. Rawden
- 7.1.6. Website/Social-media: Chair to confirm if Cllr. Miles still interested
- 7.1.7. Grants monitoring: TBC
- 7.1.8. Events: confirm a committee of residents with a councillor chairing as link to parish council (TBC).

8. VILLAGE MAINTENANCE

- 8.1. Delivery of improvement plan had been delayed due to holidays etc. but would be progressed over coming weeks. Roles allocated as above.
- Warning signs for children playing would be purchased and installed

Actions:

Provide feedback to resident who had enquired about signs (Clerk).

9. COMMUNITY PARK

- 9.1. Main area to follow up was the rubber matting.
The basket-ball ring would be replaced shortly.
- 9.2. It was agreed to reposition the goalposts to the side but check with neighbouring resident and also to accommodate the access path.

Actions:

Cllr. Gallon to check if information was obtained about replacing/repairing matting.

10. EVENTS

- 10.1. Agreed to set up an events committee with a councillor as the link.
- 10.2. Various activities were being planned for August, for children during the day, with possible BBQ in the evening.

11. DEFIBRILLATOR (CLERK)

- 11.1. Ongoing weekly maintenance and registration were confirmed.
- 11.2. Spare paddles have been purchased. The ones in the bus shelter and the spares are both dated November 2027.

Actions:

It was suggested that the council should consider arranging CPR and defibrillator training for local residents.

12. FINANCIAL MATTERS (as at 27th May 2025)

- 12.1. There have been no significant changes since the report on 27th May.
The VAT reclaim has not yet been received.
- 12.2. There are no accounts for the Easter Event as no monies were taken or spent.

13. ANNUAL PARISH MEETING

- 13.1. It was confirmed that access along the riverside path was to be checked and improved - dead trees, overhanging vegetation etc.

- 13.2. It was confirmed that the Parish Council was not aware of progress with footpath improvements marked out some time ago. A resident had been informed that it would be April.
- 13.3. The Council agreed to raise the matter of car parking on Facebook and the website, and to explore what powers the Council has.

Actions:

Check insurance cover if volunteers undertake work and if it affects public liability cover. (Clerk)

Investigate progress with highways for footpath improvements. (Clerk)

Raise awareness of car parking issues through Facebook, website and Sunday email. (Clerk)

14. COUNCIL ADMINISTRATION

- 14.1. Next meeting: Wednesday 10th September 2025 at 7:00pm in the village hall.

Meeting closed at 8:45pm.