

ASENBY PARISH COUNCIL

AGENDA

**I HEREBY GIVE YOU NOTICE that an ANNUAL MEETING
of the above-named Parish Council
will be held on Wednesday 27th May 2025 at 7:30pm
in Topcliffe and Asenby Village Hall
(Upper Meeting Room)**

- this meeting will follow on from the Annual Parish Meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed *Colin Grimston* - Clerk to the Parish Council

BUSINESS TO BE TRANSACTED

1. ELECTION of CHAIR

- 1.1. To elect a chair
- 1.2. New chair acceptance of office

2. ELECTION of VICE CHAIR

- 2.1. To elect vice chair
- 2.2. New vice chair acceptance of office

3. WELCOME TO NEW COUNCILLORS/CLERK/RFO

4. APOLOGIES and REASONS FOR ABSENCE

- 1.1. To receive apologies
- 1.2. To consider approval for reasons for absence

5. DECLARATIONS OF INTEREST

- 5.1. To receive declarations of interest not already received
- 5.2. To receive, consider and decide upon any applications for dispensation

6. MINUTES

To confirm the minutes of meeting held on Wednesday 26th March 2025

7. END of YEAR – Audit, Governance and Accountability

7.1. To review and approve Annual Governance and Accountability Return for 2024-2025:

- 7.1.1. Certificate of Exemption (AGAR Pg 3)
- 7.1.2. Internal Audit Report (AGAR Pg 4)
- 7.1.3. Annual Governance Statement (AGAR Section 1 Pg 5)
- 7.1.4. Accounting Statements (AGAR Section 2 Pg 6)
- 7.1.5. Explanation of variances
- 7.1.6. Bank reconciliation
- 7.1.7. Notice for the exercise of public rights

8. FINANCIAL MATTERS (as at 17th May 2025)

8.1. HSBC Community Account (*2139)	£ 2,102.75
HSBC Business Money Manager (*8257)	£ 9,513.58
Cash in hand	£ 0.00
TOTAL funds	£11,616.33
Of which is ringfenced/reserved	£ 4,085.00

8.2. The following payments and receipts are reflected in the above bank balances.

Payments to confirm since last meeting:

Elkerlodge Services (Internal audit)	£ 168.00
YALC membership	£ 155.00
Imperative Training (Defibrillator paddles)	£ 92.94
Bank charges	£ 6.34

Receipts received since the last meeting:

North Yorkshire Council Precept	£ 4,050
Asenby Fishing Syndicate rent	£ 1,142

8.3. The following payments and receipts are NOT reflected in the above bank balances.

Payments to approve:

NONE

Funds to be received:

VAT reclaim (submitted 16 May 2025)	£ 974
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9. New Grants

9.1. To receive information regarding new grants

10. COUNCIL ADMINISTRATION

10.1. Date for next meeting: Wednesday 4th June 2025