

## **ASENBY PARISH COUNCIL**

Minutes of the Meeting of the above-named Parish Council held on  
**Wednesday 19<sup>th</sup> March 2025** in Topcliffe and Asenby Village Hall at 7.00 PM

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### **Present:-**

Councillors: Steve Gallon (Chairman), Malcolm Sollitt, Tom Miles, Tim Rawden

Parish Clerk: Colin Grimston

Members of the Public: 2

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### **1. APOLOGIES and REASONS for ABSENCE**

Cllr. Nick Brown (Illness)

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### **2. DECLARTIONS OF INTEREST:**

None

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### **3. APPROVAL OF MINUTES:**

Notes for meeting held on 4<sup>th</sup> March 2025 agreed as true and accurate.

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### **4. CLERK REPORT**

- 4.1. Confirmation not yet received on method for contributing £100 to administration of Cllr. Brown's forum.
- 4.2. No planning yet submitted for Hillside in Asenby. External groundworks continue.
- 4.3. Security Forum information noted.
- 4.4. NYC report on A167 circulated. Cllr. Gallon following up.
- 4.5. Cllr. Gallon arranging meeting with Chair of Topcliffe Parish Council. A camera has been installed in Asenby. Only nine images recorded to date. Cllr. Brown supports the initiative.
- 4.6. NY Council and Police are aware of the abandoned vehicles. One removed from slip road but another appeared. Caravan still on side road.
- 4.7. Cllr. Gallon to arrange repairs to basketball ring.
- 4.8. Volunteers helped at Santa event.
- 4.9. Purchase of defibrillator pads completed. Agreed to purchase extra pair of pads ready for existing ones expiring (May).
- 4.10. Precept completed.
- 4.11. Bank mandate revised to reflect current membership.
- 4.12. Rainton's plan not yet published. Noted.
- 4.13. RBLI signs purchased at Christmas.

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## 5. REPORT FROM EXTERNAL COUNCILLOR

- 5.1. Report and Forum update  
Cllr. Brown not attending.

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## 6. PLANNING

- 6.1. Completion of NYC Gypsy and Traveller survey noted.  
6.2. Agreed not to object on based on actual submission but the Council wish to raise several concerns.  
**Action:** All to send comments to Clerk for inclusion in submission by 31<sup>st</sup> March.  
6.3. Note: a case had been opened by NYC Planning in relation to activities at Asenby Business Park. It was also observed a unit was now scrapping vehicles outside of normal hours of working.

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## 7. MATTERS REQUESTED BY COUNCILLORS

- 7.1. Cllr. Gallon updated members on meeting Topcliffe Parish Council to discuss HCV activities.  
7.2. Agreed to advise resident to contact NY Council directly to see if they could assist with the street lighting shining into houses.  
7.3. Lithium battery safety campaign was noted.  
7.4. VE Day celebration activities were noted. Agreed it would be good to mark the event in the village e.g. flying a flag.  
**Action:** Cllr. Gallon to share link to website shop and collect thoughts on purchase ideas.  
Clerk to check spend criteria.  
7.5. '20s Plenty' campaign noted.

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## 8. VILLAGE MAINTENANCE

- 8.1. Grass cutting arrangements agreed for 2025-26 using SGS. Budget allocated of £4,500 inc. VAT.  
8.2. Update on village improvement plan noted. Work on the bus shelter is progressing as are the seats in the village. Village sign at end of village is to be made straight in the next few days.  
**Action:** Clerk to send information on electronic signs to Cllr. Gallon.

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## 9. COMMUNITY PARK

- 9.1. Very few amber results, mainly green. The basketball ring is in hand. The picnic table will be inspected to see what can be done. The overhanging trees will be cut back as part of general maintenance.  
**Actions:** Cllr. Gallon to include works within maintenance activities.  
Cllr. Miles to obtain more information about replacing safety matting.  
9.2. Receipt of donation for fruit trees was noted and contributor to be thanked.  
**Action:** Clerk to discuss the idea of a 'specialist tree' with contributor.

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## 10. EVENTS

- 10.1. Plans are to run an Easter event on 20<sup>th</sup> April at 2:30pm to include picnic, rolling eggs etc. A summer event is to be explored in the future. The idea of having a more formal events committee was agreed to explore.

**Actions:** Cllr. Gallon and Clerk to investigate an events committee.

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## 11. DEFIBRILLATOR

- 11.1. This is currently checked weekly.  
11.2. Agreed to purchase a spare set of pads for when the current ones expire (May).  
11.3. Agreed not to purchase emergency bleed kits.

**Actions:** Clerk: Purchase a spare set of pads at a cost of around £80.

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## 12. ACCOUNTS

- 12.1. Balances noted and accepted.  
12.2. All payments and receipts confirmed.  
12.3. VAT reclaim estimate noted.  
12.4. Cashbook notes and accepted.  
12.5. Summary accounts for Santa event were noted. It was agreed this format was useful and should be used for future events.  
12.6. Reduction in bank interest rates (savings) noted and agreed there was no point in investigated an alternative bank.

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## 13. COUNCIL ADMINISTRATION

- 13.1. It was agreed to purchase a thankyou card for Cllr. Hazelton.  
13.2. Audit arrangements for this year noted. 6<sup>th</sup> May at 1:00pm.  
13.3. Agreed to have the annual meetings after 21<sup>st</sup> May but not the 28/29<sup>th</sup> May.  
It was agreed to have regular quarterly meetings.

**Actions:** Clerk: To purchase thankyou card and arrange for signing.  
Explore and propose dates for quarterly meetings.

Meeting closed at 8:32pm.